



FIRE INSPECTION CHECKLIST

Feel free to discuss any questions or concerns you may identify with your inspector.

Clearcreek Fire District
925 South Main Street
Springboro, OH 45066
937-748-2766

Interior Hazards

- ___ Do you have at least a 36-inch wide path to all of your exit doors?
- ___ Do your exit doors open freely, with little effort, and are they unlocked?
- ___ If equipped, are all fire doors able to close freely, and free of hold open devices?
- ___ If equipped, are all exit and emergency lights operating, including backup power?
- ___ Is storage contained so that nothing capable of burning is within two feet of the ceiling?
- ___ Do you have at least thirty six inches clear space around your furnace, water heater, and other heat-producing appliances?
- ___ Do you keep the area underneath exposed interior stairwells free of storage?
- ___ Are your walls and ceiling free of holes or missing acoustical tiles?
- ___ Do you have all compressed gas cylinders secured or chained so they can't fall over?
- ___ Are flammable liquids identified and stored in their original container?
- ___ Are utility shutoffs, fire alarm panels, and sprinkler controls easily accessible to firefighters in the case of an emergency?
- ___ Are utility shutoffs, fire alarm panels, and sprinkler controls clearly labeled?

Electrical Hazards

- ___ Is your business free of electrical overload, extension cords, and multi-plug adapters?
- ___ Are all electric outlet and switch contacts covered with a safety plate?
- ___ Is your business free of any open electric boxes, exposed wiring, or open spaces in your fuse / breaker panel?
- ___ Do you have at least a thirty-six inch clearance around any fuse / breaker panel?
- ___ Is your fuse / breaker panel clearly labeled so power can be disconnected quickly in the event of an emergency?

Exterior Hazards

- ___ Are you storing anything that could burn close to your building or under overhangs?
- ___ If your business has a designated fire lane, are the signs and/or paint markings in good condition?

- ___ Is your address clearly visible from the street with at least four inch contrasting numbers?
- ___ Is there at least three feet of clear space around any fire hydrants on the property?
- ___ Are smoking areas clearly identified and proper cigarette receptacles provided?

Fire Extinguishers

- ___ Do you have a fire extinguisher installed so that an individual would not have to travel more than seventy-five feet to access one?
- ___ Are all fire extinguishers within clear view and easily accessible?
- ___ Have all fire extinguishers been inspected and tagged by a qualified contractor within the past year?

Fire Sprinkler Systems

Some buildings require a fire sprinkler system because of the size of the building or the type of business operation. If you have a sprinkler system installed, be sure to check the following:

- ___ Has the fire sprinkler system been inspected and tagged by a qualified contractor within the past year?
- ___ Is there at least three feet of clear space around sprinkler connections and valves?
- ___ Are spare sprinkler heads and an appropriate wrench installed in a cabinet near the sprinkler riser?
- ___ Are sprinkler control valves chained open or monitored by a fire alarm system?
- ___ Is the fire department connection on the outside of the building free of obstruction and are the caps in place?

Fire Alarm Systems

Some buildings require a fire alarm system because of the number of occupants or the type of business operation. If you have a fire alarm system installed, be sure to check the following:

- ___ Does the fire alarm system show "Trouble" or "Alarm" on the keypad or alarm panel? If so, contact a qualified alarm contractor to restore your system.